

Booking Form

NAME: _____ M/ship No: _____

ADDRESS: _____

POST CODE: _____ TEL NO: _____

Email: _____

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**Members:**

I enclose the fee of £120 for 1 day  £210 for 2 days

**Non-members:**

I enclose the fee of £135 for 1 day  £240 for 2 days

I wish to pay by cheque  credit/debit card  Please invoice my school, college, employer   
*Payable to Patoss Ltd* **If paying by credit/debit card** **Please give full address & contact details for invoicing**  
**Please complete details below** **on reverse**

Card Type: Mastercard / Visa / Delta / Switch Maestro / Other (please specify) .....

Card No: ..... / ..... / ..... / .....

Start Date: ..... / ..... Expiry date: ..... / .....

Issue No: (if applicable) .....

Name & Address of card Holder: (if different from above) .....

.....

.....Signature: ..... Date: .....

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Special Dietary Requirements

Vegetarian Vegan Other special diet (please specify)

Please indicate if you require assistance due to disability

Date	Booking Code	Venue	Please tick days required ✓
Wednesday 19 May 2010	Man/W	University of Manchester, Barnes Wallis Building Sackville Street Campus M60 1QD	
Thursday 20 May 2010	Man/Th	University of Manchester, Barnes Wallis Building Sackville Street Campus M60 1QD	

**Return your completed form and payment to
Patoss Ltd
PO Box 10, Evesham, Worcs WR11 1ZW**

tel: 01386 712650 email: patoss@sworcs.ac.uk

Contact details for invoicing:

Purchase Order No:

Contact Name: **Tel:**

Address:

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Post Code:

Cancellation Policy - Please read carefully

Notification of all cancellations must be received in writing.

Cancellations 4 weeks or more prior to the event - full refund less £10 administration fee.

Cancellations between 4 and 2 weeks prior to the event - if the place is re-sold, full refund less £10 administration fee; if the place cannot be re-sold 50% refund.

Cancellations less than 2 weeks prior to the event - refund will only be given in exceptional circumstances. A £10 administration fee will be charged.

In the case of cancellation of the event Patoss bears no responsibility for any loss incurred by delegates for transport or accommodation relating to the event. The information contained in this leaflet is correct at the time of printing, however, Patoss reserves the right to make changes to the programme without prior notice.